## How do I get into Historical Banner?

Users will benefit from a single-sign-on using NetID and will enjoy an intuitive modern experience. **Microsoft Edge in the Internet Explorer mode has to be used to access historical banner** (<u>https://baninb.rutgers.edu</u>)

 From the Banner home screen, Select the Banner Historical for HR and Finance (BANR1) link

RUTGERS	Internet Native Banner EAS-BANNERFORM01-PROD-ASB
Banner for Student,	Financial Aid and Accounts Receivable
** Internet Explorer is no longer supp	norted for Banner Student, Financial Aid and Accounts Receivable pages **
Banner BANR1(PROD) For Student, Fi BANR1 - Password change utility Instructions for Banner Access and Par Report Issues with Banner 9	nancial Aki, and Accounts. Receivable second Management
Banner Historical for HR and Finance (	Agron and Finance His Lob HST
CAS Logout ePrint PROD(BANR1) Report Server BANNER BANR2(TEST)/BANR3(DEVL	JBANR5(Banner 9) Databases
JRE 1.7.0-79 install file Banner Documentation and Information ODBC Setup BANR1 Instruction Update Access Tables for BANR1 Instr Banner Software How to use HDRTi	
	For assistance contact the Rutgers Service Center 732-743-3200.

- 2. Please read the information on the **Banner HIST logon** page
  - a. If this is the **first time** ever logging into Banner HIST there is an additional step.
    - i. Enter password per direction
    - ii. Select Save



## **Banner HIST logon instructions**

Due to the Banner database migration to Oracle 18c on 1/11/2021, HR and Finance forms will no longer work on BANR1. You will need to use this link to logon to the BANNER HIST database which is a copy of BANR1 as of Oct 1st 2016.

The first time you logon, after you enter your Rutgers Central Authentication Service (CAS) id/password, you may be prompted for your Oracle password. Enter in UPPERCASE your netid+1766. example JONES1766

!! Please make sure you are using Internet Explorer

\*\* Logon to HIST database here !!



- 3. The CAS login screen will pop-up
- 4. Enter your NetID and Password
- 5. Select Login

Please Log In	
You have requested access to a site that require authorization is required. For security reasons, p accessing services that require authentication!	is Rutgers authentication. This is not a public network and explicit lease Log Out and Exit your web browser when you are done
Enter your Rutgers NetID and Pass	word
NetID:	
Password:	Ensure proper security — keep your password a secret
Authentication Type:	Default 🗸
	Notify me before logging me into other sites.
	To protect your privacy, please logout and exit your browser
	when you are done accessing services that require authentication
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## NOW YOU ARE IN Historical Banner using Single-Sign On

If banner does not open after you have successfully logged into CAS, put in a heat ticket to request that the Internet explorer mode be set up in Microsoft Edge to access Banner HIST

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Go To Velcome,	Products: 💌	Menu   Site Map   Help Center
My Banner		My Links
Student (*STUDENT)		Change Banner Password
Human Resources [*HRS]	Check Banner Messages	
Financial Ad [*RESOURCE]	My UMDNJ Personal Portal	
General ['GENERAL]		Banner Self-Senire
		Daniel Geroerves
		Bathers Bookshet
		E-Print Reports Server
		Personal Link 5
		Personal Link 8
		My Institution
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Press ENTER to start selection or expandicollapse menu.		
Record: M1 (OSC>		

Having issues - Please email **banner-support@oit.rutgers.edu** This will create a ticket in ServiceNow. Include Banner HIST in the subject line.

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